19 June 1970

MEMORANDUM FOR: Director of Training

SUBJECT:

Weekly Activities Report No. 25

15 - 19 June 1970

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Chief, Industrial Contract Audit Division, Office of Finance, was briefed in AIR on 16 June in connection with his attendance at the Executive Management Program, Pennsylvania State University, University Park, Pennsylvania. The program will run from 28 June through 25 July. Tuition is \$2,500, including room and meals.

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2. Reference Weekly Report No. 24, 12 June, Mr. A/DDP, approved the training request from WH for

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one year of academic study at George Washington University forHe will be briefed in AIR on 22 June.

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will concentrate on Latin American studies. He has accumulated 67 credit hours of part-time training on his own during the past six years.

The next National Interdepartmental Seminar (NIS) is scheduled for 13 July; deadline for nominations is 26 June. We have four nominees to date, three from DDP/AF and one

from DDS.

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5. NSA will accept the twelve CRS people for the 24 June Standard Cryptologic Briefing. There was some doubt about their attendance because NPIC has a standing requirement with NSA to send fifteen people to each running, and NPIC is using all slots this time. After discussing the situation with Mr. NSA Training Liaison Officer, he said, "I will try to get your twelve additional people in this running." This he did by adjusting the briefing schedule to accommodate DIA (they send 30/50 people each month) on a separate day.

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- 6. The "external" summer project is in full swing and those "yellow forms" are being analyzed by the careful eyes of Miss _______ who arrived on duty last week. Miss ______ 25X1A9a is in the process of putting our backlog on incomplete cases in chronological order by year, so a study can be made of the volume of outstanding cases and appropriate measures can be taken to eliminate them. _______ is in charge of this 25X1A9a project.
- 7. As FY 1970 comes close to an end, a careful watch is being made by AIR and B&F/TR of the purse strings. At last count we had about \$1,500 left, which will likely be used up by claims submitted from our returning full-time students. B&F has been forced to use some of the budgeted funds, ear-marked for training OTR personnel, for our regular external cases. We're close to the mark, but would have been right on target (and on the "black" side), if it hadn't been for the Training Selection Board's addition in mid-year of several new expensive management/executive development courses.



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Instructional Support Staff